

10th September 2009

Dear Parents,

Welcome to a new school year at Oakwood and a special welcome to our new families who are joining Oakwood for the first time. I hope you will have a very happy and successful association with the school. This term we are very pleased to welcome Mrs Jo Kingston to the staff at Oakwood School. Mrs Kingston is joining our Foundation Stage team and is Hazel class teacher

SWINE FLU PANDEMIC

Hampshire County Council has directed all schools to send out information concerning the current swine flu pandemic. Please read the attached letter and check the accuracy of the data sheet we hold on your child and return it to school with any amendments by Friday 18th September. If the information is correct we still need the sheet returned for our records. Thank you.

END OF DAY ROUTINES

The teachers have asked if parents [or whoever is picking up a child] can come forward to collect their child from the teacher rather than just waiting for the teacher to send the child to them. This is particularly important now, at the beginning of term when staff are not always sure who the parents are! Parents who are meeting more than one child, or who are late can be assured that children will stay with a member of staff until the parent is available to collect them.

If an arrangement has been made for a different person than usual to collect a child, the class teacher must be informed and contact numbers given. Staff have a proforma for you to fill in when you drop your child off in the morning.

YEAR R PARENTS INFORMATION EVENING – THURSDAY 24th SEPTEMBER 8.00 P.M.

There is an information evening for all Year R parents on Thursday 24th September at 8.00 p.m. in the school hall. During the course of the meeting we will be explaining how you can help your child at home. We will also show you the Early Years Foundation Stage Profile which is used to assess the progress of all reception age children nationally. In the past parents have found this meeting to be a helpful introduction to school and so I would urge you to come along if at all possible. Please put this date in your diary and I will send out further information nearer the time.

CHILDREN'S FUN RUN- SUNDAY 11TH OCTOBER

If you want to enter your child for the Hartley Wintney Fun Run, forms are available from the school office. For parents who would like to find out more about the event please visit their web site:

www.hartleywintneyfunrun.co.uk

PARENT HELPERS

Some parents are able to find time during the week to help in school and the teachers welcome your support in this way. There are a variety of activities parents help with; reading, cooking, computing, gardening, sewing etc.

All parents or volunteers who help in school:

- need to have been cleared by the Criminal Records Bureau. Parents who have helped previously have already been cleared; any new parents who want to help will need to be cleared before they can start in the classroom.
- Be able to help on a half- termly basis. The teachers need to be able to plan the timetabled activities knowing that help is available and the expertise that parents have. So if you are planning a “job-share” with another parent please could you arrange it so that you alternate on a half- termly basis.
- Arrive at school by 9.15am for the morning session and 1.15 for the afternoon session.

Teachers normally have only one parent helper for each session and we try to share the help we have evenly across the school so please be aware that you may not be in your child’s class. A list will be posted in the school office from Monday 14th September for volunteers to sign up and we will be inviting parents into school to help from Monday 28th September.

AFTER SCHOOL CLUBS- YEARS 1 & 2

You should have already received information about the after school clubs running this term.

Monday	Art and Craft	Year 1 & 2
Tuesday	Supersportz	Years 1 & 2
Wednesday	Dance	Years 1 & 2
Thursday	Football	Years 1 & 2

Please note that for health and safety reasons there is a limit on numbers for all these clubs and so I advise you to return the forms to the school office as soon as possible.

BREAKFAST CLUB from 7.30am

Supersportz run a Breakfast Club for children aged between 4 – 12 years who attend Hartley Wintney schools. If you would like to find out more about the club or to reserve a place contact Supersportz on 01252 842432 or email them at www.sales@supersportz.co.uk

LUNCHTIME SUPERVISORY ASSISTANT VACANCY

From November 2nd we will have a vacancy for a lunchtime supervisory assistant. The hours are from 11.50 until 13.05 each day and the rate of pay is £6.39 per hour. The duties involve helping children with their lunch and supervision in the playground.

If you are interested in a lunchtime supervisory assistant please call in at the office and we can tell you more about the job.

Early next week I will be sending out a list of dates for the term and also new guidance about family holidays taken in term time. Please do not request leave of absence for the purposes of a family holiday until you have received the new guidance. Thank you.

If you have any queries about the contents of this letter or any other aspect of school, please do not hesitate to contact me.

Yours sincerely,

Janet Kelly
Headteacher